

**UWSA Board of Directors
Meeting #4**

Our mandate: "To serve, represent and advocate for students."

MEMBERS OF THE BOARD (EX-OFFICIO, NON-VOTING):

- Board Facilitator Sami Pritchard
- Board Chair Mohamed Mahmoud
- Board Minute-taker Arop Plaek Deng
- President Jeremiah Bowers
- VP Student Advocacy Arop Plaek Deng
- VP Student Services Ahmed Abdallah
- VP Finance & Operations Sahibjot Grewal
- General Manager Maria Hamilton (Board Observer)
- Society Presidents Various (Board Observer)

MEMBERS OF THE BOARD PRESENT:

Biane Deghaiche, Linden Crain, Mohammad Hannan Sadar, Lena Sleiman, Quessia Mugabo, Gagneet Kaur, Jasleen Dayal, Paramjot Gogia, André Ducharme, Kevinprecious Fawehinmi, Amber Tazzman, Jeremiah Bowers, Arop Plaek Deng, Ahmed Abdallah, Sahibjot Grewal Singh

LATE: Mohamed Mahmoud (6:16 PM)

ABSENT: Mehjaas Singh Jasvinder, Deehanna Cober, Davinder Singh

GUESTS: Dr. Michael Khan (Dean, Human Kinetics), Pedro Kantati, Human Kinetics Society

ITEM	DISCUSSION	ACTION
1.0	Call to Order Meeting called to order at 6:08 PM.	
2.0	Land Acknowledgment We acknowledge that the land on which we gather is the unceded and traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Potawatomie, and the Odawa. This territory is covered by the Upper Canada Treaties. Today, this meeting place is still the home to many Indigenous peoples from across Turtle Island and we are grateful to have the opportunity to work on this land.	
3.0	Chair's Business 3.1 Teleconference	
4.0	Unfinished Business	Discussion
5.0	Approval of the Agenda*	Approval

- 6.0 Approval of the Minutes*** Approval
6.1 September 18th, 2019
- BIRT the September 18th, 2019 minutes be tabled until the next meeting.
- A. Tazzman/J. Dayal **(TABLED)**
- 7.0 Business Arising from the Minutes/Action Items**
- 8.0 Presentations to the Board** Information
8.1 Lancers Sport & Recreation Centre (LSRC) Overview Dr. M. Khan
 Dr. Khan presented a high-level overview of the LSRC, highlighting financial commitment from students and the University, project progress, and building details.
- 9.0 Proposed Motions** Approval
- 10.0 Reports** Information
10.1 Operations Committee
 See appendix.
- 10.2** Board Committees
 M. Sadar, as the newly-elected chair of the Chief Returning Officer (CRO) Hiring Committee, gave an update on their progress. The CRO job description was approved and will be posted.
- 11.0 New Business** Discussion
11.1 Elections Calendar
 In the absence of the CRO, M. Hamilton presented the 2019 Fall By-Election Calendar for the Board's consideration and approval.
- BIRT the Fall 2019 By-Election Calendar be approved as presented.**
 L. Crain/H. Sadar **(CARRIED)**
- 12.0 Question Period** Information
 A. Ducharme asked for a status update on CHMF. J. Bowers responded that there is homecoming only twice a year (September and January), and that they're excited to introduce a winter homecoming fest.
- M. Hamilton inquired if the Board was aware about opt-out for health and dental and bus pass.
- 13.0 In-Camera**
- 14.0 Adjournment - 6:50 PM** Approval
BIRT the meeting be adjourned.
 L. Sleiman/A. Tazzman **(CARRIED)**

'starred' items are deemed non-controversial items and therefore will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'un-starred' and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the minute-taker/chair) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.



OPERATIONS REPORT

Period: September 19th – October 1st, 2019

SUMMARY:

- President
- Vice President Finance & Operations
- Vice President Student Advocacy
- Vice President Student Services
- General Manager

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Dear Members of the Board,

Happy October! Good things grow in Ontario, and it's not the Ford Government's OSAP cuts. It's our relentless commitment as a student union to protect, advocate for, and support our students. The last few weeks have allowed us to connect even deeper with students, hear student concerns, and mobilize students for one of the most important election of our times.

At A Glance

HIGHLIGHTS

- **Grand Opening of the Student Research Collaboratory:** The Executives attended the grand opening of the new space in Leddy Library, alongside faculty, staff and administrators. Check out the new space right behind the Leddy café!
- **Retirement of Maria Giampuzzi:** The Executives attended a retirement party and bid farewell to Maria Giampuzzi, an amazing woman and extraordinary support for students (including myself and former UWSA Presidents) over her many years of service to this campus.
- **Meeting with HK Society President:** Met to share knowledge and discuss year goals.
- **Student Choice Initiative:** We still await an update on the opt-out numbers for UWSA fees and society fees. What we know now is that, based on vague numbers from the Cashier's Office, less than 20% of all students at the University have opted-out (note: 20% of all University students could mean up to 30% opt-out for UWSA). That, however, is vague and unconfirmed information as it does not tell us what specific fees were opted-out of. We will keep the Board apprised.
- **Coming Home Music Festival:** September may have ended, but there is more than one homecoming in a year! CHMF has faced a high degree of challenges, whether it is with our partnership, venue availability, artist availability or affordability. The goal for CHMF is to put on a phenomenal community-centered experience for students that doesn't put the UWSA at significant financial risk. We want students to have fun, but fun that still allows us to be fiscally responsible! I thank the Board for approving an increase in event funds. We continue to work hard to secure sponsorships and finalize talent availability. We want to maximize time for ticket sales, which a November concert would make difficult. Therefore, we've set our sights on a January winter homecoming festival, enabling the availability of a wider range of artists, more time for sponsorships, and increased opportunity for marketing engagement of our student community. We're committed to making this happen, and we encourage Board members to reach out if they would like to assist in any way!



- **Staff Hiring:**
 - We hope to hire a part-time Communications Director within the next few weeks. We are putting this out on all platforms to maximize its reach. The aim is to attract fresh talent with willingness to grow in the position.
- **Keep Me Safe MOU:** In the last update, we informed the Board that we put our \$90,000 partnership with the University for the Keep Me Safe program on hold. The Executive Team has discussed this a great deal, and we have come to the decision that it would be best to continue our partnership to ensure the wellbeing of our students – especially our vulnerable international student population – continues to be supported.

Committees & External Bodies

Note: These are committees/bodies which I either sit on or chair due to my role as UWSA President.

- UWSA Operations Committee (weekly)
- UWSA Governance & Policy Committee (bi-weekly, beginning Fall 2019)
- UWSA Finance Committee (monthly, beginning Fall 2019)
- UWSA Society Presidents' Council (monthly, beginning Fall 2019)
- CAWSC Policy Management Board (monthly) – oversees Student Centre building operations
- CAWSC Visioning Committee – oversees the planned 2020 renovation for Student Centre
- UNIWIN Board of Directors – oversees fiscal operations of The Hum Café & Lounge
- Alumni Association Board of Directors (monthly)
- UofW Board of Governors (monthly)
- UofW Senate (monthly) – highest academic decision-making body on campus, consisting of faculty and student representatives (i.e. they had to approve the policy that gave us reading week!)
- UofW Senate By-Law Review Committee – reviews changes to Senate bylaws
- UofW Senate Program Development Committee – coordinates policies for program curriculum
- UofW Space Planning Committee – controls space allocation of University offices/rooms to campus groups/faculty departments
- UofW Mental Health Strategy Implementation Committee – oversees implementation of the University's mental health strategy recommendations across campus
- University Free Speech Taskforce Committee – oversees communication of Free Speech Policy
- UofW Blue & Gold Committee (regularly) – developing long-term strategy for Lancer spirit on campus
- UofW Leddy Library Master Space Plan Committee – oversees the renovation of the library
- LSRC Governance Committee (monthly) – oversees financial aspects of the LSRC project
- LSRC Steering Committee (bi-weekly) – oversees construction of the LSRC project

On the Radar: Up & Coming

- **Society Presidents' Council:** Due to scheduling challenges, meetings are likely to begin in October.
- **Society Executive Retreat:** A retreat for Society and UWSA Executives to connect and organize for the year is in the works.
- **Equity Collectives:** Under the direct oversight of our VP SA, I will be supporting Arop in rolling this out onto campus.
- **First Year Council (FYC):** Society First Year Representatives are still being elected. Once we have the list of all FY representatives, meetings will be scheduled. I'll be giving FYC direct support to ensure their goals can be fulfilled this year.

Peace and love,

Jeremiah Bowers
President

Hi there! This is my report for the time period of Sept.19, 2019-October 1st, 2019. I have included anything that I felt would be of importance/interest- and of course if there are any questions feel free to reach out!

Ongoing: Clubs and societies (daily) issues/paperwork

- **Nimbus Meeting**

- Tutoring service that some other student unions have partnered with. It allows students to both be tutors or receiving tutoring and can charge for their services.
- Working on negotiations with the contract. They will present to board when we reach a consensus

- **Continuing Discount Page Initiative**

- Still working on trying to get more discounts
- Plan to have the page up in November

- **Elections Update**

- We have not yet hired a CRO so we have given Societies 2 options:
 - **Option #1**
The society can select their own CRO to administer and oversee the electoral process.
 - **Option #2**
The society can delay their elections until October, at which time the UWSA CRO will administer the election as normal

- **Clubs and Society Portable Payment System**

- Working with Maria and Yoshani to set up a portable payment system for them to sign-out and use at events like bake sales

Signing off,

Sahibjot Grewal



Dear Board members,

It's been really busy with the elections around the corner, but it has been a good time. Here are a few things I did since the last board meeting.

LMS Blackboard

Went to blackboard meeting and learnt what their plans were and what the status of blackboard is.

Orange Shirt Day

Went to support indigenous community on their march. Was a successful event and made more connections for future campaigns.

Student Academic Cases

Worked on a couple of student cases but finally concluded a large one that has been occurring since the Summer.

Elections Canada

Contacted elections Canada and found information about polling stations on campus and are looking to get an information station.

Global Strike Event

Was a success, lots of people showed up along with Board members and we were able to rally. Thankful to those who attended.

Student Leaders Meeting with Jagmeet Singh

We were given the opportunity to meet with Jagmeet and share our student perspective on federal issues. This was a really good time and we were able to see first-hand what politics was like.



Suicide Prevention Day/Walk

The suicide prevention day was successful, and a week later there was a walk at St. Clair College where all sorts of organizations went to show support.

Talent Agency

A talent agency from Los Angeles reached out and wanted to come on campus and so working with them to either get speakers here or have them find talent here.

Yours,

Arop Plaek Deng

Vice President Student Advocacy



October 2nd, 2019

What's up, Board members!

These past couple weeks have been hectic and amazing all at the same time. I hope I can detail some of those in this report for you folks. We have a lot of cool initiatives coming up, so I'd like to discuss those here.

Programming/Events

- *#EveryLancerEats*
 - Our last pancake breakfast was just this past Monday, September 30th, 2019. With great success, we had numerous people waiting for the next one will hopefully be October 21st, 2019. This last week was sponsored by StudentCare.
- *Halloween Party*
 - I'm still working on getting this all prepped up and ready. I'm working on partnering with other folks in the community to boost the student experience. Hopefully by the next board meeting I'll have more to discuss and update you folks on this specifically.
- *Breakfast to Go*
 - Last year I worked with our friends at the Red Frogs to bring an initiative where they give out little breakfast bags to students. We'll be bringing it back this year, either the last week of October or the first week of November. To discuss, Red Frogs is a student support network that originated from Australia. A branch of theirs is in Windsor as well. They've done great work engaging our students with the student union and enhancing the overall student experience.



Student Service Centres

- *Food Pantry*
 - Last week, our Food Pantry coordinator Herman Dayal and I worked on securing a good system where we can get consistent donations of not only non-perishables but also produce, milk and meat. I'll update you folks on when we get that fully established.
- *Hiring*
 - We've officially hired our Afrofest Coordinator – Josh Lamers
 - We're also working on hiring our last coordinator for our Campus Pride Centre this upcoming week. I hope by the next Board meeting to have this individual hired and working.

Vice President Student Services

- *First Year Council*
 - First Year Council is a meeting of first-year representatives of the societies on our campus to discuss different issues and concerns of our first-year students and how to address those concerns effectively.
 - I'm currently collecting the first-year representatives for all the societies on our campus.
 - I plan to have our first meeting around the end of October.
- *Student Services Committee*
 - We haven't met yet; our first meeting will be towards the end of October.

All the best,

Your Vice President Student Services,
Ahmed Abdallah



Period: September 2019

Meetings Attended

- Staff Meetings are held every Monday
- Operations Committee Meetings are held every Monday
- Fire Evacuation of the CAW/Student Centre
- Meetings for the CAW/Student Centre Market place seating construction
- Policy and Management Board for the CAW/Student Centre Meeting
- Interviews for Afro-Fest Coordinator
- Interviews for Ignite Students
- Meetings for Audited Financial Statements
- Multi-Faith Space Meeting
- Student Centre re-visioning for Wellness Centre Meeting
- Elections Meetings with Societies
- Windsor Lancer Tailgate planning meetings
- Monthly meetings with Campus Services
- Welcome Week Recap meeting with Administration
- Welcome Week debrief with UWSA executives and staff
- Bus Pass Meetings
- Keep me Safe App meetings
- Health and Dental Plan meetings



Major Projects:

- Welcome Week activities with Executives
- Welcome Week activities for the CAW/Student Centre
- Student Choice Initiative (SCI)
- Completion of Audited Statements for UWSA and CAW/Student Centre
- Bus Pass distribution and opt-outs
- Health and Dental opt outs and general information
- Training and orientation for new Ignite students
- Student Centre Renovations
- Repairs and maintenance of CAW/Student centre ongoing
- Human Resources
- Contract for Afro-Fest
- Elections Training for Society CRO's
- Research for new reception area in the UWSA offices
- GSS BBQ
- Create new financial procedures for office
- Shop for and purchase hand held card readers for student Societies and groups to use
- Daily discussions with students and parents regarding UWSA fees, health and dental and bus pass
- Student Group Summit
- Student Group Days
- Farmers Market
- Space negotiations with Muslim Chaplaincy
- Emergency Building repairs
- Vendor contracts, rentals and issues for CAW/Student Centre
- Purchase microwaves for CAW/Student Centre
- Interview and Hire Information Desk Clerks
- Update Human Resources Manual (ongoing)
- Update Fire and Safety Manual (ongoing)

Kind regards,
Maria Hamilton



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EVERY LANCER COUNTS.